

**THE HAMPTON TOWNSHIP BOARD
REGULAR BOARD MEETING
MINUTES
August 21, 2012 7:30 P.M.**

Attendance

Chair	Doug Wille
Supervisor	Donna Otto
Clerk	Jeanne Werner
Treasurer	Leo Nicolai

This meeting was called to order by Doug Wille, Chair at 7:30 P.M. with the pledge of Allegiance to the Flag, using the consent agenda with the exception of approving the claims.

A motion was made by Donna Otto and seconded by Doug Wille to approve the routine items on the consent agenda and to approve the balance of the agenda with the exception of the claims. Motion was unanimously passed.

The minutes and the Treasurers report were signed.

A motion to approve the claims number 4640 to 4659 was made by Donna Otto and seconded Doug Wille and unanimously passed. Checks were signed. Supervisors reviewed the monthly mail.

ROAD REPORT

Jason was present in the meeting. Bob Leifeld was not present at the meeting. The Douglas Township Bridge was discussed. Donna mentioned that we would responsible for 12% of the repairs and was unsure of Fema's contribution. This issue was tabled until Bob was present.

The clerk will be meeting with Fema next week to go on the road tour and will be submitting the billing on related damages.

Al Bester's culverts were discussed. Al stated that he would cost share up to \$3000.00 and Jason was unsure of their estimate for the repair so this was tabled for the next meeting. Jason stated that there was one more mile to gravel this fall closer to Douglas Township. Donna had asked Jason to evaluate the ditches by Bill Tix and report back. Jason mentioned that on Conrad Avenue, there was a hole in the road. He stated that the culvert is good so they will refill the hole. Donna had mentioned the complaints regarding the chloride this year. Doug mentioned that chloride works differently depending on the weather. In the contract with the township, it states that we will be blading if needed. Donna had some additional complaints as well. Leo also stated that the heavy rains this spring was also a big

part of it as well. Some township also does it twice a year. Leo was concerned about the brush. Jason stated that he will be mowing this fall. Jason stated that the contractor will be grinding up the stumps and leave it in the ditch. Leo was concerned it will fill up the ditch and plug up the ditch. The supervisors stated that they agreed that the brush would be cut in the fall.

PERMITS

Patricia Schmidt Iverson was present from Coldwell Banker. The question was to see if there was any buildables on the following parcels: 170170026027, 170180001017 and 17018005013. Back in January it was stated that there was one buildable site and the Planning Commission was also agreeing with that as well. **Doug made a motion that we will approve the recommendation of the Planning Commissions stating that there is one buildable site seconded by Donna Otto and unanimously passed.**

Gary Hauschildt also was present to request to approve a permit application for rebuilding his home that was destroyed by fire. The Planning Commission required Gary to bring in the setbacks to the Regular board before approving the application. The Regular board had stated that the setbacks be at least 33 feet from the center of the road plus 60 (from the road right away) for a total of 93 feet and 15 feet from the side. Gary has not measured the setbacks and will get those measurements to Jeanne. Gary did not have his permit application ready. Doug told Gary to fill out the application and bring it to Jeanne with the setbacks. **Doug made a motion to approve the application with the stipulation that the application will be filled out and the setbacks are met, seconded by Donna Otto and unanimously passed.** Once the application has been turned into the clerk, Doug will review and sign.

Tom Eilen requesting a building permit to add an addition to his existing office. After discussion, **Doug made a motion to approve the building permit application to add an addition to his existing office, seconded by Donna Otto and unanimously approved.** Tom stated that the setbacks from the road are 212 feet from the center of the road. The board stated that he has enough setbacks.

Tom Eilen stated the Rachael Contracting approached him regarding gravel. He was inquiring about them hauling sand off his "knobs" and replacing it with black dirt. Donna state that is would be another borrowed field. Tom did not even know if he will be doing it and was unaware of the amount they are requesting off the property. The board has requested to Tom to bring back some additional information back to the board. If it is needed before the next meeting, we would have to call a special meeting and Rachael would be the one requesting it. Doug stated that we had our attorney write up a contract between the township and Rachael on the removal of soils from Dave Finnegans property so we would request the same on this property. Tom Eilen stated that they would be using off road trucks to haul directly from his field through Mies property to get the jobsite. It would only be across the field. Doug stated that we need some more specifics and Rachael Contracting already know what we would be requesting. Tom will get back to the township if he decides to continue.

Joe Moes wants to build a machine shed which is 56x125 in size. Doug stated that since it is an agricultural building, and there is 120 acres and the setbacks are met, it would be approved. Jeanne stated that a farm agricultural permit needs to be filled out and the permit fee of \$75.00 needs to be submitted. **Doug made a motion provided that the setback are met, that we approve the application for the agricultural permit, seconded by Donna Otto and unanimously passed.**

Joe Harris was present to say his farewell and enjoyed his 32 years of service as the County Commissioner. He has enjoyed working with the Townships. He talked about the Watershed changes

along with the improvements done in Apple Valley and the local areas. The interchange on Hwy 47 and Hwy 52 will be done sometime in November. Bridge down on 85 will be delayed due to engineering and the DNR. The Bridge on 91 will also be late until the county can get a permit. He talked about the other projects that are on hold. Joe told the board that at the end of the year, Hampton Township has an amount of \$14,600 we could use for road projects. The county kicks in \$1800.00 per year. You can use it on maintenance, gravel or signs. The township gets 50% of that amount. Any concerns we are to contact Joe for he will be available for the next four months. He also discussed the J turns closer to Vermillion (HWY 66 and 190TH). It is on the drawing board.

Connie Backstrom has highlighted what the job in tells for elections. We have to go rules that apply based on the registered voters and because we are in the 7 county metro. We have to have one extra judge due to the auto mark machine we have to use. Connie stated that she had heard that there were some concerns regarding pay. Connie researched from prior years and the pay is in line. She stated that she will have to keep better track of her hours. When she took the job, she was hire to be the Head Judge. Well it ended up that she was Head Judge and Election Coordinator. She had redistricting this year which normally is every 10 years. Also, the training for election is 5 hours every 4 years and 2 years after that, you do re-training. Connie had some new judges that needed to be trained for the general election. She had trained everyone to take other positions at the election. Election material and sample ballots needs to be posted on the board and then in the paper. It has to be on a timely matter. Also, the mileage was questioned. On the IRS website 7.5 it stated that the election judges gets reimburse for election training and related election mileage. But the state rules states the only mileage reimbursement is to the person who is transporting the election equipment or election materials so that is fine to keep it the way it is with no mileage reimbursement to the election judges for training. It was not required. The pay needs to be the higher of the two minimum wages (Federal and State) and we are fine with both of them with the wages we are paying our election judges. Connie checked with Ninninger and Vermillion Townships and they are very comparable to our township in regards to the number of voters. They were paying their election judges \$10.00. One of the Townships was paying their head judge \$15/HR and the other one was paying \$10/Hr. One was paying mileage, and the other Township was not. Connie feels that we are very fair on the wages and mileage. Connie stated that she would stay in this position for another 2 years. Connie thought it would be easier to pay \$15.00 across the board instead of trying to figure out what figure she needed to charge. She stated that the election judges are happy with the \$10.00 per hour. **Doug Wille made a motion that the Head Judge/Coordinator will get paid \$15.00 per hour plus mileage to transport the election equipment/election material or training meetings. The election Judges will get \$10.00 per hour with no mileage seconded by Donna Otto and unanimously passed.**

Doug Wille signed the contract between Rachael Contracting and Hampton Township. The check was also submitted with the contract. They called Brent at Rachael Contracting and discussed the hauling on the first Sunday that they started the project. They are not allowed to haul on Sundays so Brent stated that there was a miscommunication. They board discussed the traffic on 222nd street and the complaints they receive regarding the traffic from the contracting company. Doug stated that he was on 222nd street and the chloride looks good yet on the road.

The tire collection was on the agenda but was tabled due to the full board was not present.

There was a complaint that they field on Donnelly Avenue and 260th was full of weeds and was causing problem with the air quality. There was a new list that was dispersed at the spring course. They think Bob has a copy of it. They will do some further checking.

The clerk was requested to supply a realty company with the information that was requested if someone buys land in our township, will it be allowed to put an accessory building up before a house. After lengthily discussion, the board decided to put a moratorium on this ordinance until further research and have the Planning Commission Board review it.

Donna Otto made a motion to adjourn the meeting and was seconded by Doug Wille. The meeting was adjourned at 9:37 P.M.

Respectfully Submitted;

Jeanne Werner, Clerk
Hampton Township

Date Signed: 9-18-2012

Doug Wille, Chair: Doug Wille

Jeanne Werner, Clerk: Jeanne Werner

HAMPTON TOWNSHIP TREASURER'S REPORT

September 18, 2012 (August's Business)

BEGINNING BALANCE: **\$215,637.14**

INCOME:

Stevens – Permit	\$ 50.00
R. Sunquist – Permit	150.00
Crown Castle – Permit	512.66
Rachel Co. – Escrow for Sand removal	25,000.00
O'Connor – Permit	80.00
Account Interest	<u>18.49</u>
TOTAL INCOME:	\$28,811.15

EXPENSES:

Otte Excavating – July Grading	\$ 8421.00
Post Master – Box Rental	56.00
MN Spect – July Permits	674.98
Anderson Rock – Gravel	3330.47
CNS Solutions – Website	75.00
Friermuth – Dilley Septic Inspection	425.00
Citizens Bank MN – Sept. Rent	495.00
Election Judges	1406.23
Century Link – Phone	87.72
Bank Service Charge	<u>11.30</u>

TOTAL EXPENSES: **\$14,982.70**


CHECK BOOK BALANCE: **\$226,465.59**

CHECKS NOT IN: (1) \$60.00

BALANCE PER BANK STATEMENT 8/31/2012 \$226,525.59



Doug Wille, Chair 9-18-12
September 18, 2012



Leo Nicolai, Treasurer 9-18-12
September 18, 2012